

**BOROUGH OF SUSQUEHANNA DEPOT
CODE ENFORCEMENT OFFICE
83 ERIE BOULEVARD, SUITE A
SUSQUEHANNA, PA 18847
570-853-4219**

The Borough of Susquehanna Depot Borough requires the following, based on the current Uniform Construction Code:

**ASSESSMENT FORM AND \$25.00 FEE FOR THE FOLLOWING
RESIDENTIAL CONSTRUCTION PROJECTS:**

1. Retaining Walls, 4 feet and under.
2. Fences, 4 feet and under.
3. Sheds less than 1,000 square feet with no electric or plumbing.
4. Pole barns under 1,000 square feet with no electric or plumbing.
5. Garages under 1,000 square feet with no electric or plumbing.
6. Gazebos.
7. Replacement windows.
8. Siding.
9. Re-shingle roof only.
10. Decks, 30 inches or less from ground grade to the top of the decking board.
11. Driveways, Street Commissioner must first approve site. Additional permit needed if driveway is off a state road.
12. Moving of buildings – also must be checked with Street Commissioner for width of streets.
13. Patios.
14. Agriculture buildings under 1,000 square feet with no electric or plumbing.
15. Signs – see Ordinance book for specs.
16. Appeals - \$25.00 + additional \$100.00 for Administration.
17. Variances - \$25.00 + Additional \$100.00.

THE FOLLOWING RESIDENTIAL CONSTRUCTION PROJECTS REQUIRE THE \$25.00 FEE, PLUS A THIRD PARTY PLANS REVIEW AND INSPECTION WHICH IS DONE BY CODE INSPECTIONS, INC. CALL 1-888-264-2633 TO DETERMINE ANY ADDITIONAL FEES:

1. New houses.
2. Additions
3. Plumbing.
4. Electrical.
5. Windows if opening is being changed.

6. Swimming pools over 3 feet in height.
7. Hot water tanks.
8. Furnaces.
9. Retaining walls over 4 feet.
10. Fences over 4 feet.
11. Alterations and repairs.
12. Decks if more than 3 inches from ground grade to the top of the decking.
13. Plans review.
14. Sidewalks.
15. Handicap Access.
16. Demolitions.

THE FOLLOWING COMMERCIAL CONSTRUCTION PROJECTS REQUIRE A \$75.00 FEE, PLUS A THIRD PARTY PLANS REVIEW AND INSPECTION WHICH IS DONE BY CODE INSPECTIONS, INC. CALL 1-888-264-2633 TO DETERMINE ANY ADDITIONAL FEES:

1. Roof Repair/Replacement.
2. Alterations and repairs.
3. Swimming pools.
4. New structures.
5. Accessory structures.
6. Demolitions.
7. Sidewalks.
8. Handicap Access.

ALL ASSESSMENT AND PERMIT FORMS ARE AVAILABLE AT THE BOROUGH OFFICES LOCATED AT 83 ERIE BLVD., STE. A SUSQUEHANNA, PA 18847.

PLEASE MAKE CHECKS PAYABLE TO SUSQUEHANNA BOROUGH FOR ASSESSMENT PERMITS. BUILDING PERMITS PAYABLE DIRECTLY TO CODE INSPECTIONS, INC.

PLEASE CONTACT US AT THE ABOVE NUMBER IF YOU HAVE ANY QUESTIONS.

THANK YOU.

**BOROUGH OF SUSQUEHANNA DEPOT
CODE ENFORCEMENT OFFICE**

